



# WEST VIRGINIA PARKWAYS AUTHORITY

E-ZPass Customer Service Center

PO Box 1469

Charleston, West Virginia 25325

E-Mail: [customerservicecenter@wvturnpike.com](mailto:customerservicecenter@wvturnpike.com)



[WWW.WVTURNPIKE.COM](http://WWW.WVTURNPIKE.COM)

1-800-206-6222  
(304) 926-3748 (Fax)

## ACCOUNT UPDATE FORM

WVPA E-ZPass Account Number or if unknown provide E-ZPass Transponder Number

### NEW ADDRESS, TELEPHONE(S), OR E-MAIL ADDRESS:

Name: \_\_\_\_\_

Address Type:  Billing  Shipping  Billing & Shipping

Street Address: \_\_\_\_\_

City, State Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Business Phone: \_\_\_\_\_ ext.: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

*NOTE: If requesting a name change, please include official documentation indicating the change. Accounts cannot be transferred to another party, accounts must be closed and a new account opened in the name of the new owner.*

### ADD/DELETE ADDITIONAL CONTACT PERSON

I would like to add \_\_\_\_\_ to my WVPA E-ZPass Account as an authorized contact person.  
(Print First and Last Name)

I would like to remove \_\_\_\_\_ to my WVPA E-ZPass Account as an authorized contact person.  
(Print First and Last Name)

### VEHICLE INFORMATION CHANGE

*NOTE: If you need a additional transponder(s) for any vehicle listed below, please complete the Transponder Re-Order Worksheet, or make your request online at [www.wvturnpike.com](http://www.wvturnpike.com). If you have any questions regarding this request please contact the WVPA Customer Service Center at 1-800-206-6222.*

PLATE #	STATE	MAKE	MODEL	YEAR	COLOR	VRC	PLEASE CHECK
							ADD REMOVE
							ADD REMOVE
							ADD REMOVE
							ADD REMOVE

### AUTHORIZATION

I authorize the change of the information on my account as indicated above, and certify that all information contained on this form is true and accurate.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*\*For a Commercial Account, an Account Update Form must be signed by the contact listed on the account. If there are multiple contacts listed, only one contact is required to sign the Account Update Form. If there are no contacts listed, or the contacted listed is unavailable, a letter requesting an update to the account must be submitted on business letterhead and signed by an officer of the company.*

Date Account Updated	CSR	NOTES
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