



To: All Parkways Employees

From: Sonya Forren

Date: October 1, 2026

The West Virginia Parkways Authority is currently accepting resumes for one (1) Highway Maintenance Technician at Section 1 (Ghent), (1) at Section 2 (Beckley), and (1) at Section 3 (Standard). A job description listing the criteria required is attached.

Resumes should be submitted to: wvpacareers@wvturnpike.com by October 16th, 2026.

Starting Salary: \$17.4880 – 25.3530 per hour based on experience.

Current Highway Technicians will not lose pay or benefits.

If you have any questions, please call.

HIGHWAY MAINTENANCE TECHNICIAN

Essential Functions of the Job

1. Guide and direct employees at apprentice level.
2. Performs unskilled to semi-skilled work in the construction and maintenance of highways, bridges and structures.
3. Performs pothole patching tasks such as jack hammering, removing old concrete or asphalt, shoveling, raking, and compacting asphalt, and site clean-up.
4. Performs snowplowing and salting
5. Performs any required task assigned by crew leader/foreman/supervisor on asphalt, bridge, general purpose and other crews.
6. Use of sectional highway maintenance equipment to repair, replace concrete and road surfaces, cleans culverts and repairs shoulders
7. Flags traffic at construction sites
8. Picks up trash, debris and empty trash barrels
9. Digs holes, trenches, and cleans culverts
10. Operate highway equipment for maintenance work
11. Load and unload truck.
12. Cut grass
13. Loads and unloads equipment
14. Checks equipment to determine operational readiness
15. Seals joints and cracks on highways
16. Uses a variety of manual and power tools such as shovel, back-fill tamper & hand roller in the maintenance and repair of highway
17. May be required to operate other related highway maintenance equipment as training permits
18. Other duties as assigned.

Skills and Abilities

1. Ability to follow oral and written instructions.
2. Ability to accept supervision.
3. Ability to properly operate and maintain Parkway's equipment.
4. Ability to work unsupervised.
5. Ability to work cooperatively and harmoniously with co-workers and Supervisors.
6. Ability to maintain routine records.
7. Ability to communicate.
8. Ability to withstand and work in adverse weather conditions.
9. Knowledge of general safety procedures.

Physical Requirements

Sitting and/or standing for long periods of time

Walking, Bending, Climbing, Reaching

Squatting, Stooping, Crawling, Kneeling

Lifting, Carrying, Pushing, Pulling

Ascending and Descending Stairs

Equipment

Should have basic knowledge of all sectional equipment.

Method of Salary

This employee is on an hourly wage with a 40-hour work week. The employee is eligible for overtime at the discretion of the foreman. The hourly wage is determined by wage step and longevity. During emergencies or when the foreman determines there is an operational need, the employee in this position may be required to work more than 40 hours per week.

Work Schedule

The normal work week is forty (40) hours per week. The Section Foreman will establish work schedules necessary to achieve the goals and objectives of the Parkway Authority. Scheduled shifts may vary according to the operational requirements of the Parkways Authority, such as seasonal workload and may include night shifts.

Place of Duty

This employee will work out of his/her assigned reporting location with duties the full length of the Parkway, this includes maintenance areas and toll facilities.

Education

Must possess a High School Diploma or Equivalent (GED)

Experience

Some highway maintenance experience desired.

Special Requirements

A Class B CDL (Commercial Driver's License) is required for this job. If the employee does not have a Class B CDL license they will be placed on a probationary period and given the opportunity to train for and obtain Class B CDL license. If the employee cannot pass the exams and obtain the Class B CDL license, then he/she will be terminated from this position.

Physical Requirements

The ability to do excessive work in adverse, hazardous and inclement weather conditions. Must be able to lift up to 100 lbs. Must be able to work 8 – 12-hour shifts.